

# Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council  
held in The Kilpeck Village Hall  
on Monday 13<sup>th</sup> June 2022

No KPC/MW/182

## Councillors Present

Councillor Mrs J Davies Chairman

Councillor Mr N Eynon

Councillor Mr D Howie

Councillor Mr D Thompson

Councillor Mrs B Wood

Clerk Mr M Walker

## Also Present

One further member of the public

**The Ordinary Meeting of the Parish Council**  
**was formally opened by the Chairman at 7.00pm**

### **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr M Parsons Vice-Chairman, Councillor Mr D Roden {Lengthsman/Contractor}, Councillor Mr G Statham and Ward Councillor Mrs Christy Bolderson.

Mr James Howell Locality Steward and Police Representatives not present.

\*Councillor Mrs M Lloyd,

{\*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13<sup>th</sup> September 2021}.

### **2.0 Declarations of Interest & Dispensations**

#### **2.1 To receive any declarations of interest in agenda items from Councillors.**

Declarations of Interest were made by Councillor Mr N Eynon reference Item 8.0.

#### **2.2 To consider any written applications for dispensation.**

No new written applications received.

### **3.0 Minutes**

The Minutes of the Annual Parish Council Meeting No **KPC/MW/181** held on Monday 9<sup>th</sup> May 2022 were unanimously confirmed as a true record and signed by the Chairman.

### **4.0 Financial Report**

#### **4.1 Receipts**

Zurich Insurance receipt £372.30

#### **4.2 Invoices for Payment**

Marquee for Jubilee Celebrations £880.00

Deposit Paid £220.00 Balance as above

##### **Cheque 001046**

Kilpeck & District Village Hall Invoice Number 119 £25.00

Hall Hire 11<sup>th</sup> April 2022 2 hours @ £12.50 per hour

##### **\*Joint Cheque 001047**

Kilpeck & District Village Hall Invoice Number 120 £25.00

Hall Hire 9<sup>th</sup> May 2022 2 hours @ £12.50 per hour

##### **\*Joint Cheque 001047**

48 Platinum Jubilee Mugs from Mugworks.co.uk £144.00

Invoice Number 6133 reimbursement

{Clerk authorised to pay by cheque}

##### **Cheque 001048**



R S Signs & Engraving 8" x 6" Brass Plaque	£62.24
<b>Cheque 001049</b>	
Clerk's Salary June 2022 Gross	£611.87
Mileage	£22.73
Postage	£6.24
TAX £102.40 NIC £0.00	
Nett Pay	£538.44
<b>Cheque 001050</b>	
HMR&C 1 <sup>st</sup> ¼ Payment April May June {to be paid 30 <sup>th</sup> June 2022}	£305.00
<b>Cheque 001051</b>	
Kilpeck Village Hall Spring Fayre Saturday 18 <sup>th</sup> June 2022	£50.00
Remittance Advice Reference KPC/06/13/2022	
<b>Cheque 001052</b>	

All payments were **Unanimously Approved**  
{Clerk to obtain second signature when convenient}

<b>4.3 Bank Balances</b> as per statements	
@ 4 <sup>th</sup> May 2022 Bank Statement Treasurers Account No 1	£15,399.97
@ 1 <sup>st</sup> June 2022 Bank Statement Treasurers Account No 2	£14,004.51
@ 5 <sup>th</sup> May 2022 Bank Statement Business Bank Instant-Savings Account No S1	£19,495.00
@ 1 <sup>st</sup> June 2022 Bank Statement Business Bank Instant-Savings Account No S2	£19,495.15
@ 6 <sup>th</sup> June 2022 Internet printed Bank Statement Business Bank Instant-Savings Account	£19,495.32

Bank reconciliation signed by the Chairman for both accounts

## 5.0 **A465 Speed / Traffic Management Wormbridge -- Hereford**

**5.1** Joint A465 Speed/Traffic management issues with Allensmore and Much Dewchurch  
Parish Council Delegates

*Draft letter sent to all businesses in the Kilpeck Parish Council area. No replies received.*

*\*Working Group to consist of:-*

*Councillor Mrs J Davies Chairman, Councillor Mr M Parsons Vice-Chairman,  
Councillor Mr D Howie, Councillor Mr G Statham, Councillor Mr D Thompson and Clerk.*

Joint meeting arranged for Monday 20<sup>th</sup> June 2022 in Kilpeck Village Hall

**5.2** "Village Gateways" Wormbridge A465 and Kilpeck Village  
Assessment Request Form from Balfour Beatty /Herefordshire Council completed by  
A465 Working Group and submitted to above. No reply as yet.  
Contact Ward Councillor to progress

**5.3** To receive any General Highway or Public Rights of Way issues  
Main A465 sweeping, potholes and gully cleaning required.  
Footpath KK24

*"Re- PRow KK24 North from Kilpeck Church towards the C1232 road.*

*This has been an issue for some considerable time with numerous requests for action being made.  
Currently both entrance and exit are totally overgrown with the crop on the field never being cut for the  
PRow.*

*The crop is now due to being harvested so that issue will be resolved for now but can you arrange for  
the stiles to be made accessible?"*



Footpath KK4

*“Kilpeck Parish Council have instructed me to make a report on the following issue. The Parish Council have received reports of walking members of the public being verbally abused and accused of trespassing while using PRow KK4 South East from the property known as the Priory in Kilpeck The PRow stile passes close to the property where it enters the next field. Is it possible for the PRow team to investigate and if considered necessary to converse with the property owner. I omitted to mention that there is a lack of signage for KK4 which may be the cause of some of the issue Thank you Regards Malcolm Walker Clerk to Kilpeck Parish Council”*

## 6.0

### Reports

#### 6.1 Kilpeck Village Hall

The Village Hall had held a very successful Friday Curry and Quiz Night

The excellent Platinum Jubilee Celebration Fete at Whitfield had been extremely well attended with in excess of 500 attendees with stalls, dog show, falconry display, children’s activities etc.

Saturday 18<sup>th</sup> June a Spring Fayre is being held 11.00am - 2.00pm

Saturday 16<sup>th</sup> July there will be an Afternoon Tea in the hall for residents of the five parishes of the Kilpeck area 3.00pm – 5.00pm.

The Parish Council resolved to donate £50.00 towards the catering for the afternoon event.

Proposed by Councillor Mr N Eynon and Seconded by Councillor Mr D Thompson.

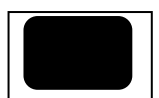
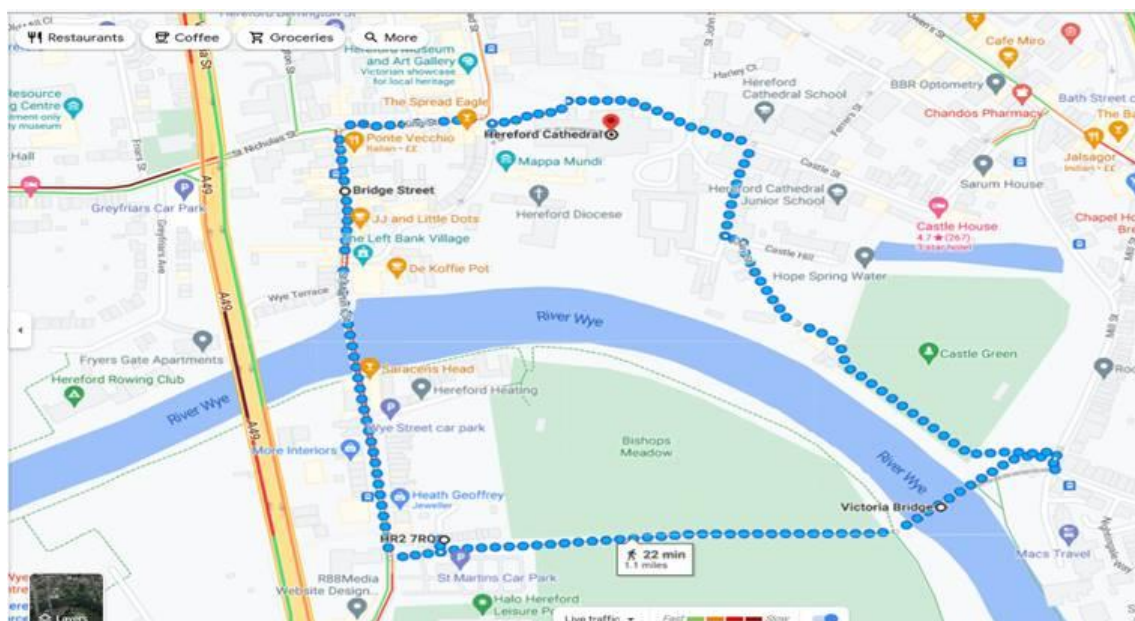
#### 6.2 Ward Councillor Mrs Christy Bolderson

Ward Councillor not present, report sent after meeting

Good Morning With most formal council meetings last month either cancelled or postponed, there is limited business to report other than what you already receive via council communications. However, some key points to note:

**Jubilee Events** Congratulations and thank you to all those that held and contributed to all the various celebratory events across the ward over the bank holiday weekend. Those that I was able to make were all well attended and had a wonderful atmosphere and feeling of goodwill throughout.

**Commonwealth Baton Relay** Birmingham 2022 is hosting the 16th official Queen’s Baton Relay – a journey which brings together and celebrates communities in every corner of the Commonwealth ahead of Birmingham 2022. The Baton has already begun its journey across the Commonwealth, where it will have visited Europe, Africa, Asia, Oceania, the Caribbean, and the Americas, before returning to England in July 2022 and Herefordshire on Tuesday 5 July 2022. The baton route will start and end at the Cathedral from approximately 2.45pm-3.45pm and an afternoon of activities will run from 1-4pm. If you have any queries please email [cwbr@herefordshire.gov.uk](mailto:cwbr@herefordshire.gov.uk) or telephone 01432 260 027.



**Herefordshire Hoard** In 2015, a hoard of Viking treasure was found in Herefordshire, and this month saw the return of several items to Herefordshire to go on display for public viewing. There is currently a public fundraising campaign to help raise the funds to acquire the hoard – please see [Herefordshire Hoard](#). There are several free viewing events at the Museum Resource and Learning Centre, roadshow events and talks taking place across the county – [Get a glimpse of the Herefordshire Hoard](#)

Museum Resource and Learning Centre (MRLC): 22 June, 6 July, 9 July

Roadshows: 11 June Ledbury, 18 June Luston, 2 July Leominster, 17 July Belmont, 23 July Peterchurch, 30 July Fownhope

Talks: 9 June Present Day Pillaging (Tim Hoverd), 22 June Herefordshire Hoard (Dr Gareth Williams), 21 July Treasure Tales and Hidden Hoards (Peter Reavill)

**Local Plan 2021-41** [Local Plan 2021-41 - Place shaping consultation](#) – This represents the [third public consultation](#) upon potential options for the new local plan. The consultation sets out possible options and/or potential strategic development areas for Hereford, each of the County’s market towns together with a range of alternative settlement hierarchies for rural parts of Herefordshire. Consultation is from Monday 13 June until Friday 29 July. I would encourage as many of you to participate if possible or please attend a local events for more information: Hereford – Wed 29 June; Ross-on-Wye – Thurs 30 June; Ewyas Harold – Mon 4 July. I hope to attend the Ewyas Harold meeting and look forward to seeing as many of you as possible.

**Latest Consultations & Resident Feedback** [Local Plan 2021-41-Place shaping consultation](#) see above [St Owen Street cycle contraflow \(TRO consultation\) 2022](#) – have your say on the traffic regulation order from 19 May to 16 June 2022

[Leominster High Streets Heritage Action Zone](#) – provide your thoughts on plans to improve Leominster town centre from 9 May to 21 June 2022

**Covid-19** For more information on Coronavirus see [Herefordshire Council website](#) and local data [Understanding Herefordshire Covid-19 summary website](#)

#### **Neighbourhood Matters from West Mercia Police**

Neighbourhood Matters enables residents, businesses and community groups to keep in touch with our local West Mercia Police teams and learn more about what they are doing in your community. It’s free to sign up and is a great way to know what’s happening in your area and what is being done about it. You can choose to receive updates on crimes and latest information on on-going incidents. You can also hear about positive police action, good news stories and be able to play an active part in helping with public appeals. To find out more and sign up, visit the [Neighbourhood Matters website](#).

**Highway or Footpath Defects** Rather than contacting the Locality Steward directly, please can I encourage you to report any defects and potholes by phone 01432 261800 or by logging onto the Herefordshire Council website <https://www.herefordshire.gov.uk/info/200196/roads>.

You can report the following items online:

- [Faulty street light](#)  [Flytipping](#)  [Public right of way problem](#)  [Highway drainage issue](#)
- [Overhanging tree](#)  [Pavement needing repair](#)  [Pothole](#) or use the [ReportingApp](#)
- [Road needing resurfacing](#)  [Road sign defect](#)  [Worn road markings or missing cats eyes](#)

Cheers Christy

#### **6.3 Locality Steward Mr James Howell**

Reports sent via email

#### **6.4 Lengthsman Report**

Lengthsman not present and no report available

Site meeting to be arranged by The Mynws Abbeydore Road, with Balfour Beatty Living Places (BBLP), Parish Councillor Mr N Eynon and the Clerk.

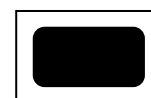
#### **6.5 Update Drainage Grant application**

Drainage Grant submitted to Balfour Beatty / Herefordshire Council

The Parish Council resolved to proceed with:-

Job No 05

C1212 Old Mill on Abbeydore Road £975.00 + VAT



Job No 06

C1212 & c1221 junction ground needs shaping to divert water into drainage system £858.00 + VAT

Councillor Mr N Eynon to investigate works at Top Hill.

#### 6.6 Update on commemorative bench & plaque

Bench now finished and plaque purchased, meeting with Whitfield for final positioning.

#### 7.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised.

#### 8.0 Planning Application 221543 The Saw Mills Log Handling Building

Proposed extension of existing hardwood mill to accommodate new replacement bandsaw and ancillary associated equipment

**8.1** The Parish Council supported the application as presented.

There had been a recent good meeting at The Sawmills and Kenderchurch Church will have three services per year and The Sawmills will keep the Church in good order.

**8.2** Planning Re-consultation 212150 Top Hill Farm, Pontrilas Hereford

Proposed replacement dwelling with associated garage/workshop

The Parish Council supported the re-consultation as presented.

#### 9.0 Neighbourhood Development Plan (NDP)

To receive update regarding the Supplementary Neighbourhood Development Plan Questionnaires and to agree way forward

There had been 42 responses, 30 “Yes” and 12 “No”

Clerk instructed to contact Sam Banks Planning Officer at Herefordshire Council for advice on going forward.

#### 10.0 Information Sheet

(Not covered by an agenda item and for information only)

- 27<sup>th</sup> August 2019 Application No192443 Land at Wormbridge (both sides of A465) Hereford Hybrid planning application; Outline with all matters included except landscaping for 70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare facility; and Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated infrastructure
- Application Refused 23<sup>rd</sup> May 2022**
- 2nd May 2017 Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE Application for approval of details reserved by conditions **3, 4 & 15** attached to Planning Permission 142033
- Application Still Valid**
- 1<sup>st</sup> July 2021 Application No 212150 Top Hill Farm Pontrilas Hereford HR2 0BE Proposed replacement dwelling with associated garage/workshop
- Application Still Valid**
- 26<sup>th</sup> October 2021 Application No 213826 Land adj to Three Horse Shoes Winall Allensmore Herefordshire Proposed variation of condition 2 of planning permission 194274 (Erection of one dwelling and associated works) – to convert the integral garage into a home office and addition of a carport
- Application Still Valid**
- 5<sup>th</sup> April 2022 Planning Consultation 221063 9, Castle Park Kilpeck Hereford HR2 9DN Proposed extension, garage and workshop
- Application Still Valid**



Correspondence

23<sup>rd</sup> May 2022 Accounts for 2021/2022 submitted to PKF Littlejohn  
and response received 23<sup>rd</sup> May 2022  
25<sup>th</sup> May 2022 The Pensions Regulator letter submitted  
and acknowledgement received 30<sup>th</sup> May 2022

Received after information sheet was printed

Herefordshire Council

The Herefordshire Local Plan 2021 – 2041 Place Shaping Consultation 13/06/2022 – 29/07/2022

Parish Council Chairman Councillor Mrs Joyce Davies had completed the Area Meeting Nomination Form PCL1 Annual or Casual Vacancy Appointments to Herefordshire Association of Local Councils Executive Committee ready for submission to HALC  
Councillor Mr M Parsons Vice-Chairman not present

**11.0 Agenda of the Next Meeting**

Items to be included at the next Parish Council Meeting

**12.0 Date, Time and Venue of Next Meeting**

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 11<sup>th</sup> July 2022** to be held in Kilpeck Village Hall and is due to commence **at 7.00pm**.

**13.0 Subject to Council Resolution this Item may be held in Closed Session**

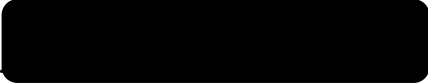
**Parish Council Clerk's Annual Performance & Salary Review**

*Clerk's Annual performance and Salary Review*

The Clerk and public left the meeting room

The Parish Council unanimously resolved to increase the Clerk's salary by 2 points on the SCP Scale to SCP35.

Meeting declared closed at 8.25pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 11<sup>th</sup> July 2022